

## Employment, Training & Enterprise Support Service

**Free** 1 to 1 confidential support & information service every Tuesday in  
Cobh Family Resource Centre (by appointment only)

One-to-one employment support service

- ✓ CV Preparation
- ✓ Interview Techniques & Skills
- ✓ Assistance with writing cover letters & completing application forms
- ✓ Help people to identify their career options and goals
- ✓ Help people to explore & access education and training opportunities & identify supports available

One-to-one enterprise support service

- ✓ Help with preparing a business plan
- ✓ Help with applying for BTWEA
- ✓ Assess if you are ready to be your own boss
- ✓ Assess the business idea
- ✓ Identify training gaps and set goals

If you would like to make an appointment please contact the SECAD office at 021 4613432 or [info@secad.ie](mailto:info@secad.ie).



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